



Children's Hospital Foundation is an independent 501(c)3 that works to maximize philanthropic impact in children's health at Children's Hospital of Richmond at VCU. We are dedicated to raising and stewarding philanthropic resources that will enable CHoR to become a top, nationally ranked children's hospital. With roots going back more than 100 years to the incorporation of Richmond's original children's hospital on Brook Road in 1920, we are proud to work with generous members of our community to drive excellence in patient care, education and research.

Children's Hospital Foundation is currently engaged in a \$100 million capital campaign to fund construction of the Wonder Tower, CHoR's new home for inpatient, emergency and trauma services. Set to open in spring of 2023, the new facility will complete an entire city block—one million square feet—dedicated to the care of children.

## **Reporting and Integration Manager**

The Reporting and Integration Manager implements and maintains best practice solutions that guide and enhance fundraising programs, most specifically in the areas of system development, database management, data analytics, and data visualization. Under the direction of the Vice President of Advancement Services and Foundation Operations, and in collaboration with advancement staff, this position manages fundraising datasets in a Blackbaud environment, including Raiser's Edge and ancillary systems (e.g. Luminate Online, Classy, and Omatic). This position works collaboratively with leadership and staff to guide their usage of the systems to enhance overall fundraising efforts.

### **Key responsibilities:**

- Performs detailed analyses on fundraising data and creates robust reports and visualizations.
- Summarizes data in user-friendly reports constructing tables, graphs, and providing statistical and qualitative analysis.
- Develops and distributes reports on both a scheduled and ad hoc basis.
- Generates mailing lists and data extracts for external vendors.
- Collaborates with advancement services and fundraising staff to build a data warehouse and visualization solution that meets our needs and maximizes our fundraising efforts.
- Identifies opportunities to improve data collection, report distribution and maintenance.

- Performs regular data integrity auditing and analysis, making recommendations for streamlining processes and undertaking data clean-up projects, as appropriate.
- Collaborate with advancement services staff to manage fundraising datasets in a Blackbaud environment, including Raiser's Edge NXT with Insight Designer, and ancillary systems (e.g. Luminare Online, Classy, and Omatic).
- Manages assigned projects efficiently and effectively, with strong adherence to requirements and deadlines.

### **Required qualifications:**

- 3+ years of increasing experience applying analytics, statistics and/or data visualization expertise, preferably in a nonprofit/fundraising setting
- Excellent reporting and analytical skills
- Adept in communicating with technical and non-technical individuals while serving as an intermediary on project scope and deliverables
- Previous experience with constituent relational databases
- Prior knowledge of database management principles, practices and tools
- Experience in data analytics and data visualization
- Familiarity with business intelligence tools such as Tableau, Power BI and Power Automate
- Ability to work in a fast-paced, performance-based professional environment
- Ability to work effectively and independently with the ability to manage multiple projects simultaneously
- Highest ethical standards, attention to confidentiality and willingness to fully comply with VCU's interpretation of HIPAA law as it relates to fundraising
- Must have demonstrated ability to develop and maintain effective working relationships with a broad spectrum of people, including team members, donors and other external audiences
- Emotional intelligence, empathy and ability to relate to individuals impacted by health experiences
- Demonstrated experience working in and fostering a diverse, equitable and inclusive environment

### **Preferred qualifications:**

- Bachelor's degree in the humanities, business or other related field
- Experience with Blackbaud fundraising software, preferably Raiser's Edge, ResearchPoint and Target Analytics
- Knowledge of and experience with SQL, or comparable tools, to extract and manipulate data delivered through dashboards
- Experience within a health care and/or children's hospital fundraising environment

**Work type:**

Children's Hospital Foundation is committed to providing employees with a supportive work environment focused on collaboration, efficiency and flexibility and therefore deploys a designated team hybrid work model. This role can operate on a fully remote or hybrid model that includes a combination of remote and on-site hours, based on a schedule set with their manager.

**Salary range:**

From \$70,000, commensurate with experience

**How to apply**

To apply, please email a resume and cover letter to [careers@chfrichmond.org](mailto:careers@chfrichmond.org). Please be sure to list the position title in the subject. Review of applications will begin immediately and will continue until the position is filled.